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Description

All hunting information and service details are provided in the various fields contained within the PS Form. The Hunting Section provides Hunt Group Activity, Hunt Type and Hunt Sequence information. The Service Details Section provides Reference Numbers, Activity type information, Telephone, Terminal and Maintenance Number information, as well as numerous other data about service(s) involved in Port activity.

The local service ordering guidelines incorporate the following requirements for the population of form entries.

- Required is defined as the field must be populated.
- Optional is defined as the field may or may not be populated.
- Prohibited is defined as the field must not be populated.
- Conditional is defined as the field is dependent upon the relationship to another entry as specified in the usage statement and is dependent upon the presence, absence or combination of other data entries.

PS Form Entries

Exhibit 1 in this section depicts a PS Form with each of the entry fields numbered. These numbers correspond to field definitions beginning on the following page. At the end of this section is an alphabetic listing of the PS Form fields cross referenced to the field numbers depicted in Exhibit 1.

This form is prepared by the CLEC and is submitted to the LCSC for the ordering of local service.

<u>ldmi</u>	nistrative Section
•	PON - Purchase Order Number
	Identifies the customer's unique purchase order or requisition number that authorizes the issuance of this request or supplement.
	USAGE: This field is required.
	DATA CHARACTERISTICS: 16 alpha/numeric characters
	EXAMPLE: 8 2 4 Z 9
_	
2.	VER - Version Identification
	Identifies the customer's version number.
	Note 1: Any reissuance can use this entry to uniquely identify the form from any other version.
	USAGE: This field is optional.
	DATA CHARACTERISTICS: 2 alpha/numeric characters
	EXAMPLE: A
3.	PQTY - Port Quantity
J.	
	Identifies the quantity of ports involved in this service request.
	USAGE: This field is required.
	DATA CHARACTERISTICS: 3 numeric characters
	EXAMPLE: 8

EXAMPLE:

4.	ORD - Order Number	
	Identifies the provider's order number for the service requested.	
	Note 1: This number may be pre-assigned to the customer by the provider.	
	USAGE: This field is optional.	
	DATA CHARACTERISTICS: 20 alpha/numeric characters	
	EXAMPLE: C 2 3 4 5 6	}
5.	PG of	
	Identifies the page number and total number of pages contained in this request.	
	USAGE: This field is required.	

of 2

DATA CHARACTERISTICS: 4 numeric characters PG 1

Hunting

6. HA - Hunt Group Activity

Identifies the activity associated with the hunt group on this request.

VALID ENTRIES:

N = New

E = Existing - No Change

C = Change to Hunt Group Sequence D = Remove Hunt Group Arrangement

USAGE: This field is optional.

DATA CHARACTERISTICS: 1 alpha character

EXAMPLE: D

7. HNTYP - Hunting Type Code

Identifies the type of hunting involved.

Note 1: These forms of hunting are generic types and are offered by the provider using various or different names for the hunt type categories.

VALID ENTRIES:

1 = Preferential

2 = Sequential

3 = Circular

4 = Regular - series completion by phone number

5 = Combination

6 = Multi-line - series completion with terminal or maintenance numbers

Note 1: If the entry is "5", hunting type must be defined at the line level in the FA, FEATURE, and

FEATURE DETAIL fields.

USAGE: This field is conditional.

Note 1: Required when the HA field is populated, otherwise optional.

DATA CHARACTERISTICS: 1 numeric character

EXAMPLE: | 5 |

Hunting (continued)

8. HUNT SEQ - Hunting Sequence

Identifies the desired hunting sequence.

Note 1: Can identify the hunt group identifier.

USAGE: This field is conditional.

Note 1: Required when the HA field is populated, otherwise optional.

DATA CHARACTERISTICS: 60 alpha/numeric characters

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Service Details

9. REF NUM - Reference Number

Identifies the first line or trunk as a unique number and each additional line or trunk segment as a unique number.

Note 1: The REF NUM is customer assigned and is returned on the confirmation notice to the ordering customer.

Note 2: Once REF NUM is generated it cannot be changed and is retained through completion of the request.

Note 3: The values are to be assigned consecutively, and must be unique throughout the request at the PON level.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 numeric characters

EXAMPLE: 0 0 2 3

10. LNA - Line Activity

Identifies the activity involved at the line level.

VALID ENTRIES:

N = New Installation

C = Change or Modification to an Existing Wholesale Service

D = Disconnection

R = Record Activity is for Ordering Administrative Changes

V = Conversion of Service to New LSP as Specified

X = Telephone Number Change

A = Conversion As Is

P = PIC Change

L = Seasonal

Y = Deny

H = Short Term

USAGE: This field is required.

DATA CHARACTERISTICS: 1 alpha character

EXAMPLE: N

Service Details (continued)

11. TN - Telephone Number

Identifies the telephone number (TN)/ terminal number (TER)/ maintenance number (MTCE) or sequential range of TNs/TERs/MTCEs for this service request.

VALID ENTRIES:

N = New Telephone Number Requested

Telephone Number Terminal Number Maintenance Number

Note 1: When the LNA field is "X", the entry in this field indicates the new telephone number or request for a new telephone number. The out telephone number is shown in the OTN field.

USAGE: This field is required.

DATA CHARACTERISTICS: 23 alpha/numeric characters (including two preprinted hyphens)

EXAMPLE:

2	0			5	5	5	<u> </u>	1	1	1	1	<u> </u>	<u>L</u>					<u></u>			<u></u>		
9	0	8		5	5	5_	<u> </u>	5	5	5	5	<u> </u>	T_	0	0	0	1	-	0	0	0	4	ļ

12. OTN - Out Telephone Number

Identifies the existing telephone number that is being changed.

USAGE: This field is conditional.

Note 1: Required when the LNA field is "X", otherwise prohibited.

DATA CHARACTERISTICS: 12 numeric characters (including two preprinted hyphens)

EXAMPLE: 2 0 1 - 6 9 9 - 0 0 0 1

Service Details (continued)

13. FPI - Freeze PIC Indicator

Identifies the customer's requested freeze option for the PIC or LPIC.

VALID ENTRIES:

A = Freeze Intra
B = Freeze Both
E = Freeze Inter

R = Remove Inter Freeze
S = Remove Intra Freeze
T = Remove Both

USAGE: This field is optional.

DATA CHARACTERISTICS: 1 alpha character

EXAMPLE: N

14. PIC - InterLATA Presubscription Indicator Code

Identifies the presubscription indicator code (PIC) for the carrier the customer has selected for InterLATA traffic.

VALID ENTRIES:

Valid PIC Code

None

NA = Not Applicable

DFLT = Default

Note 1: None - Customer does not want to presubscribe.

Note 2: NA - Service may not require a PIC or used in a conversion as is scenario.

Note 3: DFLT - PIC will be assigned by the provider.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 alpha/numeric characters

EXAMPLE: | 0 | 2 | 8 | 8 |

Service Details (continued)

15. LPIC - IntraLATA Presubscription Indicator Code

Identifies the presubscription indicator code (PIC) for the carrier the customer has selected for IntraLATA traffic.

VALID ENTRIES:

Valid PIC Code

None

NA = Not Applicable

DFLT = Default

Note 1: None - Customer does not want to presubscribe.

Note 2: NA - Service may not require a PIC or used in a conversion as is scenario.

Note 3: DFLT - PIC will be assigned by the provider.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 alpha/numeric characters

EXAMPLE: 0 2 8 8

16. CKR - Customer Circuit Reference

Identifies the circuit number or sequential range of circuit numbers assigned by the customer.

Note 1: CKR is used by the customer as a cross reference to the provider's circuit ID(s) and in

many cases to identify the customer's end-to-end service.

USAGE: This field is optional.

DATA CHARACTERISTICS: 53 alpha/numberic characters

EXAMPLES:

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										·									
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<u>-~</u>		L			1				L		L		 <u> </u>	L	1	1	 	 	

Service Details (continued)

17. ECCKT - Exchange Company Circuit ID

Identifies a provider's circuit identification or multiple circuit IDs.

- Note 1: The format of the field is defined by the provider.
- Note 2: All components within the ID should be delimited by either virgules or periods.
- Note 3: The layout of the field may be defined by the COMMON LANGUAGE standards.
- Note 4: When a component of CLT and CLS is purposely omitted, the component should still be delimited and compressed to eliminate any spaces.
- Note 5: If all positions in a component of CLT and CLS are not populated, the component should be compressed to elimate any spaces.
- Note 6: Ranges should be shown within the appropriate component of the ID by specifying the lowest value of the component, hyphen, highest value of the component, e.g., trunk numbers 3500 through 3512 would be shown as 3500-3512.
- Note 7: Use of ranging is based on provider/customer negotiations.

VALID ENTRIES:

Telephone Number Format:

Prefix/Service Code and Modifier/NPA/NXX/XXXX/ Terminal Number (if applicable). This format may be up to 30 characters in length which allows space for depicting a range of circuit numbers.

EXAMPLES:

A	2	/	S	В	F	S	1	2	0	1	1	9	8	1	/	3	5	0	0	-	3	5	0	7
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/	/	8	0	0	1	1	2	3	/	4	5	6	7		 		_		_	<u> </u>				

Serial Number Format:

Prefix/Service Code and Modifier/Serial Number/ Suffix Code/AP code/segment name (if applicable). This format may be up to 27 characters in length including space for depicting a range of numbers.

EXAMPLE:

1	Α	2	 	L	В	F	S		0	3	2	7	1	9	1	0	0	1	1	N	Y		. 1

USAGE: This field is conditional.

Note 1: Required when the ACT field on the LSR Form is "C", "D", "R", or "X", otherwise optional.

DATA CHARACTERISTICS: 53 Alpha/numeric characters

Service Details (continued)

18. TC OPT - Transfer of Call Options

Identifies the type of transfer of call option the end user has requested.

VALID ENTRIES:

C = Custom Code Identifier

N = None

S = Standard

USAGE: This field is optional.

DATA CHARACTERISTICS: 3 alpha/numeric characters

19. TC TO - Transfer of Calls To

Identifies the telephone number to which calls are to be referred.

USAGE: This field is conditional.

Note 1: Required when the TC OPT field is not "N", otherwise optional.

DATA CHARACTERISTICS: 12 numeric characters (including 2 preprinted hyphens)

EXAMPLE: | 2 | 0 | 1 | - | 6 | 9 | 9 | - | 1 | 2 | 3 | 4 |

Service Details (continued)

20. TC PER - Transfer of Calls Period

Indicates the requested date that the transfer of calls, specified in the TC TO field, is to be removed and the standard recorded announcement is to be provided.

Note 1: When the standard period of transfer (provided by the provider) is acceptable, the field is to be left blank.

VALID ENTRIES:

U. S. Standard	Metric Format
Two Digit Month (01-12)	Two Digit Century (00-99)
Two Digit Day (01-31)	Two Digit Year (00-99)
Two Digit Century (00-99)	Two Digit Month (01-12)
Two Digit Year (00-99)	Two Digit Day (01-31)

Note 1: Metric date format may be used based on provider/customer negotiations.

USAGE: This field is conditional.

Note 1: Optional when the TC TO field is populated, otherwise prohibited.

DATA CHARACTERISTICS: 10 alpha/numberic characters (including 2 hyphens)

EXAMPLES: 0 8 - 1 0 - 1 9 9 6 | 1 9 9 7 - 0 8 - 1 0 |

Service Det	<u>ails</u> (co	ntinued)
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21. System ID - System Identification

Identifies the customer's system to be used in a collocation arrangement.

USAGE: This field is conditional.

Note 1: Required when the customer has assignment control in a collocation arrangement, otherwise optional.

DATA CHARACTERISTICS: 5 alpha/numeric characters

EXAMPLE: A A |

22. CABLE ID - Cable Identification

Identifies the provider's central office cable to be connected to the customer's collocated equipment.

USAGE: This field is conditional.

Note 1: Required when the customer has assignment control in a collocation arrangement, otherwise optional.

DATA CHARACTERISTICS: 5 alpha/numeric characters

EXAMPLE: X X X 0 1

23. SHELF

Identifies the number assigned to the customer's shelf to be used in a collocation arrangement..

USAGE: This field is conditional.

Note 1: Required when the customer has assignment control in a collocation arrangement, otherwise optional.

DATA CHARACTERISTICS: 6 alpha/numeric characters

EXAMPLE: | 2 | 0 | | |

Service Details	(continued)
-----------------	-------------

24. SLOT

Identifies the customer's specific connection slot to be used in a collocation arrangement.

USAGE: This field is conditional.

Note 1: Required when the customer has assignment control in a collocation arrangement, otherwise optional.

DATA CHARACTERISTICS: 6 alpha/numeric characters

EXAMPLE: 0 7 | |

25. CHAN/PAIR - Channel/Pair

Identifies the specific channel or pair within the provider's cable to be used for connection.

USAGE: This field is conditional.

Note 1: Required when the customer has assignment control in a collocation arrangement,

otherwise optional.

DATA CHARACTERISTICS: 5 alpha/numeric characters

EXAMPLE: 2 4

Service Details (continued)

26. CFA - Connecting Facility Assignment

Identifies the provider carrier system and channel to be used. The Facility Identification consists of the following elements:

- 1. The Facility Designation which uniquely identifies a particular facility type between two terminal locations (variable length, 1-5 characters).
- 2. The Facility Type which is usually identified through the use of a code set found in the Bellcore Practice BR-795-450-100 (variable length, 1-6 characters).
- 3. The Channel/Pair number of the facility that is being used to provide the service (variable length, 1-5 characters).
- 4. The "A" Location, which is the location of the facility termination that has the lower alpha/numeric CLLI code.
- 5. The "Z" Location, which is the location of the facility termination that has the higher alpha/numeric CLLI code.
- 6. Virgules (/) are used as delimiter to separate the different elements of the CFA.
 - Note 1: The range of assignments should be provided on the DLR during the provisioning of the service. The customer specifies the particular carrier system and channel or channels to be utilized.
 - Note 2: All element entries of the Connecting Facility Assignment are left justified with no training spaces.

USAGE: This field is conditional.

Note 1: Required when utilizing Hi-Cap facilities and the customer has assignment control, otherwise optional.

DATA CHARACTERISTICS: 42 alpha/numeric characters.

EXA																				
1	0	1	1	Т	1	1	3	1	В	S	Т	N	M	Α	G	T	0	G	0	/
R	S	Т	N	М	Δ	М	Т	(G	0										

Service Details (continued)

27. SGNL: Signaling

Identifies the type of signaling requested.

VALID ENTRIES:

LS =Loop Start GS =Ground Start WS =Wink Start DD = Delayed Dial IM =Immediate DC = **Direct Connect** AT = **Answer Tone** E1 =E + M1E2 =E + M2E3 =E + M3

USAGE: This field is optional.

DATA Characteristic: 2 alpha/numeric characters

EXAMPLE: L S

28. PULSE - Type of Pulsing

Identifies the type of pulsing requested for the service.

VALID ENTRIES:

DP = Dial Pulse

MF - Multi Frequency

DTMF = Dual-tone Multi-Frequency

USAGE: This field is optional.

DATA CHARACTERISTICS: 4 alpha characters

EXAMPLE: D P |

Service Details (continued)

29. TBE - Toll Billing Exception

Identifies a request for installation/removal of toll billing exception on a telephone number.

VALID ENTRIES:

- A = Deny collect and third number
- B = Deny third number
- C = Deny collect call
- R = Remove all screening
- S = Same, no change

USAGE: This field is optional.

DATA CHARACTERISTICS: 1 alpha character

EXAMPLE: A

30. FA - Feature Activity.

Indicates the activity type for the feature.

VALID ENTRIES:

- N = Add/Install
- C = Change to feature detail
- D = Delete
- V = Conversion of service to new LSP

USAGE: This field is conditional.

Note 1: Required when the FEATURE field is populated, otherwise prohibited.

DATA CHARACTERISTICS: 1 alpha character

EXAMPLE: A

Service Details (continued)

31. Feature - Feature Codes

Identifies the type of feature associated with the line.

Note 1: Codes for feature identification may include; USOCs, FIDs, or TCIF maintained EDI

codes.

USAGE: This field is conditional.

Note 1: Required when the FA field is populated, otherwise prohibited.

DATA CHARACTERISTICS: 6 alpha/numeric characters

EXAMPLE: C F B S | |

32. Feature Detail

Identifies additional information for the type of feature associated with the line.

USAGE: This field is optional.

DATA CHARACTERISTICS: 24 alpha/numeric characters

EXAMPLE: 2 3 4 - 5 6 7 8 | | | | | |

33. REMARKS

Identifies a free flowing field which can be used to expand upon and clarify other data on this form.

USAGE: This field is optional.

DATA CHARACTERISTICS: 160 alpha/numeric characters

EXAMPLE:

D	I	S	C	O	F		F	I	R	S	Т	С	K	T		I	N		G	R	0	U	P
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					<u> </u>																		
						<u> </u>		<u> </u>		<u> </u>								<u> </u>					
	1																						

Adn	imistrative Section
1.	PON - Purchase Order Number
	Identifies the customer's unique purchase order or requisition number that authorizes the issuance of this request or supplement.
	USAGE: This field is required.
	DATA CHARACTERISTICS: 16 alpha/numeric characters
	EXAMPLE: 8 2 4 Z 9
2.	VER - Version Identification
	Identifies the customer's version number.
	Note 1: Any reissuance can use this entry to uniquely identify the form from any other version.
	USAGE: This field is optional.
	DATA CHARACTERISTICS: 2 alpha/numeric characters
	EXAMPLE: A
3,	PQTY - Port Quantity
	Identifies the quantity of ports involved in this service request.
	USAGE: This field is required.
	DATA CHARACTERISTICS: 3 numeric characters
	EXAMPLE: 8

<u>Admini</u>	istrative Section (continued)						
4.	ORD - Order Number						
	Identifies the provider's order number for the service requested.						
	Note 1: This number may be pre-assigned to the customer by the provider.						
	USAGE: This field is optional.						
	DATA CHARACTERISTICS: 20 alpha/numeric characters						
	EXAMPLE: C 2 3 4 5 6						
5.	PG of						
	Identifies the page number and total number of pages contained in this request.						
	USAGE: This field is required.						

DATA CHARACTERISTICS: 4 numeric characters

PG

EXAMPLE:

Service Details Section

6. SRC - Selective Routing Code

Identifies the SRC number assigned to the customer based on previously specified routing capabilities.

USAGE: This field is prohibited if the CREX field is populated.

DATA CHARACTERISTICS: 5 alpha or numeric characters

EXAMPLE: 0 1 2 3 4

7. CREX - Customized Calling Restrictions

Identifies the allowable calling patterns and routing capabilities based on the CLEC's previous specifications.

USAGE: This field is prohibited if the CREX field is populated.

DATA CHARACTERISTICS: 5 alpha or numeric characters

EXAMPLE: CREXI

8. DA BRAND - Directory Assistance Branding

Identifies the Directory Assistance option chosen by the CLEC and the appropriate service level specified by the customer during the pre-ordering process.

VALID ENTRIES:

- 1 = Standard Directory Assistance Branding
- 2 = Unbranded Directory Assistance
- 3 = Customized Directory Assistance Branding

USAGE: Required if SRC field is populated, otherwise optional.

DATA CHARACTERISTICS: 2 numeric characters

EXAMPLE: 2

~ .		4
CAMMA	Details	(continued)
OCI VICE	בנושוטע	(COMMITTEE)

9. DACC - Directory Assistance Call Completion

Indicates the CLEC wishes to block DACC on the end user's service.

VALID ENTRY:

BLKD = Blocked

USAGE: This field is prohibited unless the DA BRAND field is populated.

DATA CHARACTERISTICS: 5 alpha characters

EXAMPLE: B L K D

10. OS BRAND - Operator Services Branding

Indicates the CLEC has pre-ordered Operator Services Branding and the appropriate service level specified by the CLEC during the pre-ordering proces..

VALID ENTRIES:

- 1 = Standard Operator Services Branding
- 2 = Unbranded Operator Services
- 3 = Customized Operator Services Branding

USAGE: This field is optional.

DATA CHARACTERISTICS: 2 numeric characters

EXAMPLE: 1

11. LIDB - Line Information Database

Indicates the CLEC requested LIDB validation and signed a contract for services during pre-ordering negotiations. The LIDB validates 3rd number billed, collect and calling card calls.

VALID ENTRY: "Y"

USAGE: This field is optional.

DATA CHARACTERISTICS: 2 numeric characters

EXAMPLE: Y